

**FAX / EMAIL TO:**  
**Ms Rachna Jindal**  
 Bengaluru Space Expo Secretariat  
**Trade Fairs Division**  
**Confederation of Indian Industry**  
 Plot No 249-F, Sector 18,  
 Udyog Vihar, Phase IV,  
 Gurgaon-122 015 Haryana INDIA  
 Tel: 91-124- 4014060 - 66  
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**Website: [www.bsxindia.com](http://www.bsxindia.com)**



# SPACE BOOKING CONTRACT (FORM NO. 1)

## EXHIBITOR DETAILS

Company/Organization:.....  
 Address.....  
 Phone.....  
 Email:..... Website.....

Chief Executive..... Designation: .....  
 Mobile..... Email.....

Contact Executive..... Designation: .....  
 Phone..... Mobile ..... Email.....

## MANDATORY DETAILS

**PAN NO**..... **GST NO**.....  
**Nature of Business:** *Manufacturer*  *Agent / Trader / Distributor*  *Service Provider*  *Others (Please Specify):*.....  
**Are you currently working with ISRO or any of ISRO Centers:** Yes  No   
**If Yes, please specify the Center:**.....

## SPACE RENTAL DETAILS

Space Type	Area in sqmts	Domestic Co. Rate per sqmt (INR)	Overseas Co. Rate per sqmt (USD)	Amount (INR / USD)
Indoor Raw Space (Min 36 sqm)		9500	380	
Built Up Space (Min 12 sqm)		12500	470	
Built Up Space SSI Cos** (Min 12 sqm)		8500	--	
<b>Total Space Rent</b>				

## OTHER CHARGES

<b>Electricity Charges</b>	Raw Space: INR 4,000 or USD 100 per KW X ..... KW Mandatory Charges for Built Up Space: INR 400 / USD 10 per sqmt X ....sqmts
<b>Catalogue Advertisement</b>	Refer Point No 19 of Rules overleaf for Cost Details
<b>Sponsorship Charges</b>	

**Total Amount before Tax**

**Add GST @ 18%**

**GRAND TOTAL**

**TDS Deducted:** .....

**Payment Made**

## EXHIBIT DETAILS

## GROUP COMPANIES

**Products / Services to be displayed:**

**The following Group companies would also be represented in our stand:**

1. ....
2. ....
3. ....

1. ....
2. ....
3. ....

**Please study the General Exhibitor Rules (at Page 2), while finalizing this contract.**

I / We have read the GENERAL EXHIBITOR RULES and confirm that we shall abide by them. Enclosed is our Bank Draft No. .... dated.....  
 For USD / INR .....towards payment of rental and other charges in favour of "CONFEDERATION OF INDIAN INDUSTRY", payable at New Delhi, India.

Name: ..... Designation ..... Signature: ..... Date: .....

**TDS EXEMPTION: Organiser does not have any Income Tax Exemption Certificate; hence exhibitors are requested to deduct tax at source giving the information of same along with this application form.**



Confederation of Indian Industry



# BENGALURU SPACE EXPO (BSX) 2018

## 6-8 September 2018 | BIEC, Bengaluru, Karnataka, INDIA

### GENERAL EXHIBITOR RULES & GUIDELINES

1. **Event:** Bengaluru Space Expo (BSX) 2018 - 6th International Exhibition & Conference on Space Technologies, Equipments & Products
2. **Exhibition Dates:** 6-8 September 2018  
**Time:** 6-7 September: 1000 hrs – 1700 hrs  
 8 September: 1000 hrs – 1600 hrs
3. **Venue :** Bangalore International Exhibition Centre(BIEC), Tumkur Road, Bengaluru, Karnataka, India
4. **Organisers / PR, Communication Contact :**  
**Confederation of Indian Industry (CII) in association with Indian Space Research Centre (ISRO) & Antrix Corporation Limited**  
**Address for Communication:** Confederation of Indian Industry (CII), Plot No 249-F, Udyog Vihar Phase IV, Sector 18, Gurgaon 122 015 Haryana INDIA.  
 Tel: 91 124 4014060-67 , 91 124 4013871 (Direct)  
 Fax: 91 124 4014080 / 4014057  
 Email: [rachna.jindal@cii.in](mailto:rachna.jindal@cii.in) , Website: [www.bsxindia.com](http://www.bsxindia.com)
5. **Exhibitor / Sponsor :** is defined as any Company / Organization participating in Bengaluru Space Expo (BSX) 2018. However the Organiser reserves the right of participation.
6. **Basic Rentals and SPACE BOOKING PROCEDURE:**

Stand Types	Space Rent	
	Domestic Rate in INR per sqm	Overseas Rate in USD per sqm
Indoor Raw Space	9500	380
Built Up*	12500	470
SSI Cos.**	8500	N.A.

\* Built up space includes Fascia, Carpeting, 3 Spot lights, Display Table, Reception Table, 2 Chairs, One Power Point 5 Amp and Waste Paper Basket, electricity @ INR 400 / USD 10 per sqmt (for lightning purpose) with every 12 sqmt. module. However, extra electricity shall be charged @ INR 4000/- or USD 100 per KW

\*\* To avail SSI Rates, please submit SSI registration Certificate

#### SPACE BOOKING PROCEDURE:

Exhibitor Category	Advance Payment	Deadline	Balance cum Final Payment Deadline
Early Bird	50% Advance	Immediate	30 <sup>th</sup> June 2018
Final	100%	1 <sup>st</sup> July 2018 Onwards	Booking Closes on 10.08.2018

#### Notes

- a) The prospective Exhibitor / Sponsor must apply on the Space booking contract form –Form 1 for participation in Bengaluru Space Expo (BSX) 2018 indicating requirement for built up and/or raw space. The Organising Committee consisting of representatives from Antrix, CII & ISRO will do allocation of space. Allotment will be done on "first – come – first – serve" basis strictly subject to receipt of advance and payments within the above categories. The decision of Organiser on space allotment is final.  
**Remittance Details**  
 Beneficiary : Confederation of Indian Industry  
 Account No. : 522 050 357 75  
 Name of the Bank : Standard Chartered Bank  
 Narain Manzil, 23 Barakhamba Road,  
 New Delhi 110 001 India  
 Fax No. : 00 91 11 23711453  
 Swift Code : SCB LINBB DEL  
 IBAN : GB42SCBL60910451997017  
 Sort Code (SCB London) : 609104  
 IBAN for EUR : DE18512305000018506203  
 ABA for USD : 26002561
- b) The Exhibition will be held in Bangalore International Exhibition Centre, Tumkur Road, Bengaluru, Karnataka, India.
- c) Application for space, both indoor raw and built-up, may be made in combinations/ multiples of contiguous plots/ booths. For a combination of contiguous, furnished indoor standard booths allotted, provision of partitions within the area would be optional.
- d) Domestic Exhibitors should pay in Indian Rupees by Demand Draft favouring **Confederation of Indian Industry**, payable in **New Delhi** as per schedule. Rental includes passes for exhibitor, staff manning stands during the Fair and one free entry in the Fair Catalogue.
- e) Overseas Exhibitors to make payment through Bank Transfer in USD as per CII Bank details mentioned in this form.
- f) Wherever Indoor/Outdoor Raw Space is allocated, the exhibitor will have to erect the stand at their own cost in line with "The Rules and Guidelines for Design and Construction of Stand" Bengaluru Space Expo (BSX) 2018.
- g) The Organiser reserves the right to reallocate space, change the layout, change the stand nos., add or delete corridors in Space Plans that may affect some exhibitors stand orientations. The Organiser's decision shall be final. The Organiser reserves the right to turn down the application for participation, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organise any concurrent shows outside of Bengaluru Space Expo (BSX) 2018 in Bengaluru during the Bengaluru Space Expo (BSX) 2018.
- h) **The Exhibitor:** enters into a contract upon submission of this document. The Company (prospective exhibitor) agrees to participate at Bengaluru Space Expo (BSX) 2018 and to abide by the rules and regulations & bye- laws, handed out by Bengaluru Space Expo (BSX) 2018 Secretariat to the Exhibitor,

- i) before the exhibition. Upon any breach of contract by the Exhibitor, the Exhibitor is liable to pay the space rentals in full, to the organizer.
  - i) The Exhibitor will be required to make good all damages, (or make payment adjustable against security deposit in lieu thereof) to the fair ground facilities/ building etc. incurred during setting up / fair period and/ or dismantling period.
  7. **Electricity:** Available at 230V Single Phase and 400 V. Three Phase A.C. 50 Cycles. **Charges:** Raw Space & Extra Electricity requirement shall be charged INR 4,000/- or USD 100 per KW – Exhibitors must give their power requirements in KW, in writing. All these rates are subject to revision. Exhibitors requiring special lighting /power to demonstrate machinery would need to apply with full details latest by 10<sup>th</sup> August 2018 (or immediately, if application is sent after this date). The Organiser will provide general lighting in indoor & open areas. Electricity will be provided at a suitable point near exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost, only through a licensed contractor.
  8. **Cancellation:** By signing and concluding of this contract, the exhibitor / sponsor hereby agrees to pay the following cancellation charges, in case of cancellation, withdrawal or reduction of space applied for the participation:  
 \* Upto 30th June 2018 : at 50 % of space rentals applied  
 \* From 1<sup>st</sup> July to 15<sup>th</sup> July 2018: at 70 % of space rentals applied  
 \* From 16<sup>th</sup> July 2018 onwards: 100% of space rentals applied
  9. **Approval for Design of Stand:** The stand design drawings along with to-scale mock-ups, complete with details of exhibits, electricity, water and other installation, in 4 copies, should be submitted for Organiser's approval, latest by 10<sup>th</sup> August, 2018. In case of non-receipt of stand drawings by 10<sup>th</sup> September 2018, the Organiser is at liberty to allot the stand to another exhibitor. The Exhibitor is liable to pay for the space rentals in full to the Organiser.
  10. **Sale of Exhibits:** Sale of goods is allowed subject to fulfilling government formalities (tax, customs duty, etc.) during the fair period.
  11. **Removal of Any Exhibit** during the fair period is prohibited.
  12. **Clearance of Exhibits** All Exhibits including stand material to be removed by 2200 hrs on 8 September 2018. After closure of Exhibition at 1600 hrs on 8 September 2018, organiser will not be responsible if Exhibitors fail to comply with this date.
  13. **Handling of Exhibits Customs and Import Procedures:** The ORGANISER will appoint official clearing and freight forwarding agencies for **Bengaluru Space Expo (BSX) 2018** who will assist in handling customs formalities, if required. Exhibitors would have to contact them directly for such assistance. Movement of exhibits in the Fair Grounds by agencies other than the official clearing and forwarding agents is strictly prohibited.
  14. **Duty Free Temporary Importation of Exhibits:** This facility is extended only to overseas exhibitors in **Bengaluru Space Expo (BSX) 2018** who have registered by remitting space rent in foreign exchange.  
**If any one or more of the exhibits displayed by the domestic exhibitor is imported, under duty free temporary importation facility, the dollar rate will be charged.**
  15. **Possession of Stands:**  
 a) Built Up Space : 5 September 2018 1000 hrs  
 b) Raw Space : 4 September 2018 1200 hrs
  16. **Stand Completion:** By 1700 hrs on 5 September 2018 with all exhibits in position. NO work shall be allowed after the stated timelines
  17. **Inauguration of Bengaluru Space Expo (BSX) 2018:** 6 September 2018 morning. Exact time schedule and programme will be communicated to the Exhibitor nearer to the show dates.
  18. **Buyers Guide/ Exhibition Catalogue Entry:** All Confirmed Exhibitors will get a free entry in the Bengaluru Space Expo (BSX) 2018 catalogue. Exhibitors are required to submit the Form No. 3, duly filled in, as per schedule.
  19. **Advertisement in the Exhibition Catalogue:** All Exhibitors are invited to advertise in the Exhibition Catalogue. The rates for advertisements in the Bengaluru Space Expo (BSX) 2018 Catalogue are given below. Exhibitors are required to return the Form No. 2 duly filled in along with advertisement material as per schedule.
- | Description                   | Amount in INR | Amount in USD |
|-------------------------------|---------------|---------------|
| 4 Colour – Full Page          | INR 30,000.00 | USD 450       |
| Back Cover                    | INR 75,000.00 | USD 2000      |
| Inside Front Cover            | INR 35,000.00 | USD 750       |
| Inside Back Cover             | INR 40,000.00 | USD 900       |
| Page Facing Inside Back Cover | INR 35,000.00 | USD 750       |
20. **Insurance:** Against all ascertainable risks – from transportation to display and removal - should be done by the exhibitors at their cost. Organiser will in no way be responsible.
  21. **Photography:** The Organiser reserves the right to photograph/video shoots any stand/ exhibit for their use.
  22. **Settlement of Dues:** Any and all expenses chargeable to an exhibitor / sponsor must be settled before taking possession of the stand.
  23. **Sponsorship:** The application form should be accompanied with, deliverables as agreed under Sponsorship.
  24. **Force Majeure:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of natural calamity, war, fire, national emergency, labour dispute, non-availability of exhibition premises or any of the cause not within the control of the organiser, the organiser may, at their own discretion repay the rental paid by the exhibitor, or part thereof, but shall be under no obligation to repay or part off such rental and shall be under no liability in respect of any action, claim for losses. Disputes, if any, will be settled under the court of Delhi's jurisdiction

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